

**Public Works Committee Meeting
May 3, 2022
Council Chambers
Minutes**

Members Present:

Mrs. Ellen Richardson, Chairperson
Mr. Arthur Leonard, Mayor

Absent:

Mr. Chris Bott, Vice Mayor

Staff Present:

Mr. Michael T. Tolbert, Town Manager

Call to Order

Chairperson Richardson called the meeting to order at 5:00 p.m.

Public Participation

There was none.

Agenda Adoption

Mayor Leonard motioned, seconded by Councilwoman Richardson to adopt the agenda as presented. All present were in favor and the motion was carried.

Progress of Spring Paving Operations

Town Manager Tolbert reported that the spring paving operations are complete for roads. He advised that the only paving left to be done is one patch on Wayne Road and Ridge Road. He advised striping is complete. He stated that the only other paving to be done is at the Amrien gym parking lot which will be done Friday. They have notified the company who will do the sealing and have ordered the materials. They advised they will be here in about 2 weeks to do the pickleball, tennis, and basketball courts at the same time.

There was discussion about markings on the courts.

Schedule for Tennis Court Resurfacing

Discussed above.

Schedule for Completion of Brianna's Kindness Park

Town Manager Tolbert reviewed the list of items that needed to be done to complete the restrooms. He advised they still have grading to do, the plants have arrived, and the chess table has been delivered. He added that Public Works is getting busy, and they will complete the rest of the work as time allows.

Update on Memorial Park Boat Ramp Reconstruction Project

Town Manager Tolbert reviewed the proposed project with changes. The permit was completed, and will be submitted to the engineer. He hopes to get a good price on this and have the construction done by the end of the summer.

Mayor Leonard asked about the demolition of the concrete.

Town Manager Tolbert advised they will include demolition in the contract.

Upcoming Public Works Projects

Town Manager Tolbert advised that other than Brianna's Kindness Park they don't have any other projects on the board. Public Works is getting ready for Pony Penning, cemetery grass cutting, installation of the pavilion at the Brianna's Kindness Park, replacing the filter media at the water plant on Willow Street, they are installing banners which has increased 60% from last year. They are also preparing to repaint curbs, conducting weed killer operations, grass cutting along the sides of the roads, the tie-in on Wayne Road, and paving the pickleball court. He advised he spoke with Raven's Marine who sent a copy of their float supplier and should have the floats next week. He was advised it takes 2 weeks to prepare and ship. He contacted the Virginia Port Authority, and they secured the money to be carried over to next year.

Mrs. Kathy Michaelian commented on how excited she is for the pickleball courts.

Councilwoman Richardson asked about potential parking near the restroom and exercise equipment.

Town Manager Tolbert stated that there is enough room for head-in parking there. There was further discussion.

Councilwoman Richardson also advised of complaints about speed in that area.

Town Manager Tolbert reported that the fence is up around the soccer field, and goals installed.

They discussed lighting, surveillance at the Brianna's Kindness Park, and vandalism.

Committee Member Comments

Mayor Leonard asked to have Public Works paint the new sign poles to match. He feels that painting the pole and backs of the signs makes it look professional.

Adjournment

**Mayor Leonard motioned, seconded by Councilwoman Richardson to adjourn.
Unanimously approved.**